

Job Title: Restaurant Hostess

Location: SOTR Restaurant

Company Overview:

SOTR Restaurant is a well-established and respected restaurant brand, committed to delivering outstanding dining experiences. We value professionalism, excellence in service, and creating a welcoming environment for both our guests and our team members.

Position Summary:

We are seeking a well-presented, professional Hostess to join our front-of-house team. The successful candidate will serve as the first point of contact for guests, ensuring a seamless and welcoming experience from arrival to departure.

Key Responsibilities:

- Greet and welcome guests in a courteous and professional manner.
- Manage reservations, seating plans, and guest flow to optimize table usage.
- Escort guests to their tables and ensure menus are provided promptly.
- Liaise effectively with management and service staff regarding guest requirements and special requests.
- Maintain the reception and entrance area to the highest standard of cleanliness and presentation.
- Provide accurate information regarding the restaurant and assist with guest inquiries.
- Assist in managing waiting lists during peak service hours.

Requirements:

- Previous experience in a similar role within the hospitality industry is advantageous.
- Professional appearance with excellent communication and interpersonal skills.
- Strong organizational skills with the ability to multitask effectively.
- Ability to remain composed and professional in a fast-paced environment.
- Flexibility to work shifts, including evenings, weekends, and public holidays.

What We Offer:

- Competitive remuneration package.
- Opportunities for career progression and professional development.
- A professional and supportive working environment.